



DEPARTMENT OF EDUCATION

Schools Division Office
City of Malolos

ACCOMPLISHMENT REPORT 2017



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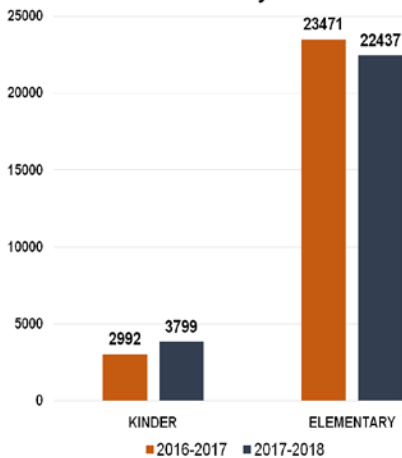
Operations Management



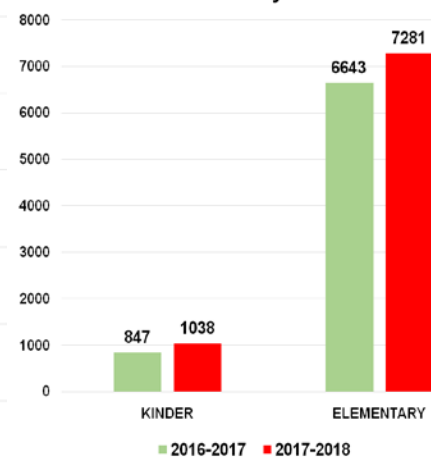
STATE OF EDUCATION IN SDO MALOLOS



Public Elementary Enrolment

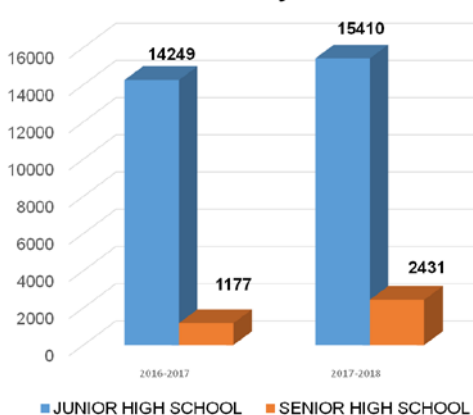


Private Elementary Enrolment Data

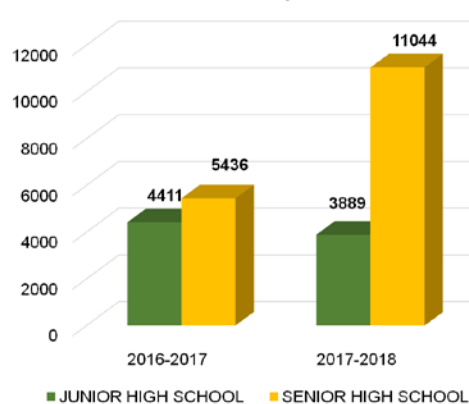


For SY 2017-2018, there has been an increase in enrollment for the Kindergarten level in both the public and private schools. This is attributed to the clarification on age appropriateness of Kinder learners as embodied in DepEd Order no. 47 s. 2016. In the private schools, the increase in enrollees was a result of the establishment of new preschools as well as the issuance of DepEd permits to preschools which have been operating for some time without permits.

Public Secondary Enrolment



Private Secondary Enrolment



The junior high school enrolment in Malolos did not show much of an increase considering the proximity of Malolos in nearby towns of Apalit, Pampanga, Plaridel, Guiguinto, Balagtas, Paombong and Bulakan. The increased enrolment in private senior high school in its pilot year is attributed to the Voucher program of DepEd allowing public grade 10 completers to enroll in no top up Senior High School implementers.

CURRICULUM IMPLEMENTATION DIVISION

TRAININGS CONDUCTED

| Title of the Training | Participants | Date | Venue |
|---|--|---|--|
| Gender and Development Seminar | All DO Employees and Personnel | April 26-28, 2017 | Island Waters Resort Nagbalayong, Bataan |
| CI Master Training of Trainers and Coaches | 5 Teachers from Districts 1-10 | June 22-23, 2017 | LCUP, Catmon, City of Malolos |
| Re-Orientation Training on RHGP and ICL | All Elementary, Junior High School and Senior High School Teachers | August 4, 2017 August 18, 2017 August 24, 2017 September 8, 2017 | MHPNHS Covered Gym, Sta. Isabel, City of Malolos and BMES Covered Gym, Guinhawa, City of Malolos |
| Career Guidance Seminar for all Grade 9 students in Public High Schools | All Grade 9 students and Career Advocates | July – September, 2017 | All Public Secondary Schools |
| Division Integrated Competition (DIC) | Selected Values Education Teachers and Student Contestants | October 6, 2017 | Malolos Marine Fishery School and Laboratory |

TRAININGS ATTENDED

| Title of the Training | Date | Venue |
|--|---------------------------|--|
| 5 th International Professors and Educators Conference | February 28-March 2, 2017 | Mariott Grand Ballroom, Pasay City |
| Seminar on GADFPs | March 22-24, 2017 | Redd Manor Hotel, San Fernando, Pampanga |
| Development of Teacher Training Manuals / Modules on Gender and Development and GEMS-CL | April 19-21, 2017 | NEAP-RO 3, Pulungbulu, Angeles City |
| Mid-Year Program Implementation Review | June 8-9, 2017 | Hacienda Gracia Resort and Hotel Sta. Maria, Lubao, Pampanga |
| Continuous Improvement Project | June 27-28, 2017 | LCUP, Catmon, City of Malolos |
| Focus Group Discussion on Taking Stock of Bullying | June 29, 2017 | Bacobo Hall, UP Law Center, Diliman, Quezon City |
| Review and Finalization of Teacher Training Manuals on GEMS-CL | July 3-8, 2017 | NEAP-RO 3, Pulungbulu, Angeles City |
| Seminar on Classroom-Based Action Research | July 19-21, 2017 | Harvest Hotel, Cabanatuan City |
| Field Validation of the Teacher Training Manuals on GEMS-CL | August 1, 2017 | Francisco Nepomuceno High School, Pandacan, Angeles City |
| Regional Training Workshop on the Preparation, Development, Evaluation and Production of Supplementary Learning Resources in Grade 1 & 2 | August 2-4, 2017 | Hacienda Gracia Resort and Hotel Sta. Maria, Lubao, Pampanga |

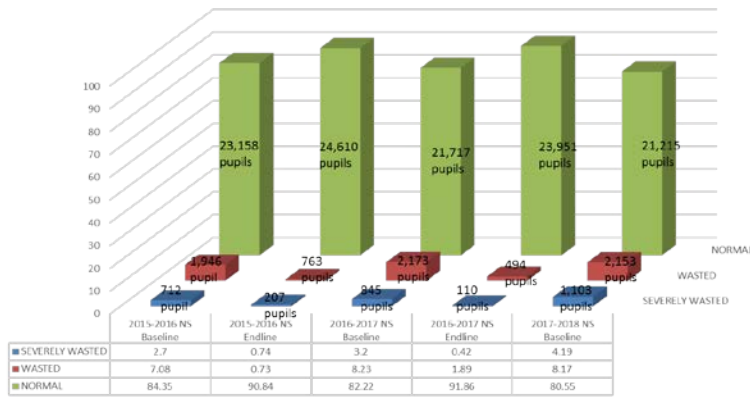
TRAININGS ATTENDED

| Title of the Training | Date | Venue |
|---|---------------------|---|
| Capability Building of Divisional Monitoring and Evaluation Plan and Adjustments | August 9-10, 2017 | MHPNHS, Sta. Isabel, City of Malolos |
| Training of Trainers on Multi-Disciplinary Team Approach in the Management of Trafficked Victim | August 14-16, 2017 | Azzuro Hotel, Angeles City, Pampanga |
| Regional Training on Gender Equality Movements in Schools of Central Luzon | August 22-24, 2017 | Otel Pampanga, Redd Manor Hotel, San Fernando, Pampanga |
| Capacity Building for EsP Supervisors and Selected School Heads in the Development of Character-Based Education for Project SMART | October 17-18, 2017 | Bliss Hotel, Lazatin Blvd., San Fernando, Pampanga |

SCHOOL GOVERNANCE AND OPERATIONS DIVISION

SCHOOL-BASED FEEDING PROGRAM

3 year comparative Nutritional Status Report in the Public Elementary School



**2017-2018
SCHOOL-BASED FEEDING PROGRAM**



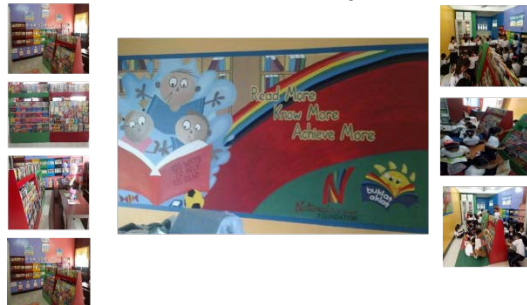
Based on the 3-year comparative Nutritional Status report, it is noted that at the beginning of the school year, there is an increase number or level of pupils who are severely wasted and wasted pupils. However, after the implementation of the 120 days School-Based Feeding program, the number of severely wasted and wasted student was noticeably dropped into a favorable level compared to the baseline level.

ADOPT-A-SCHOOL PROGRAM

Donation of School Supplies from City Government Office headed by Councilor Nino Bautista and Gerty Nicodemus



Provision of Libraries in six (6) selected Elementary Schools



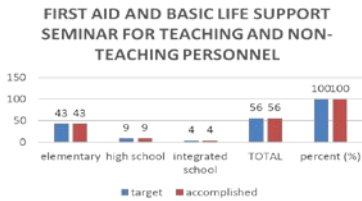
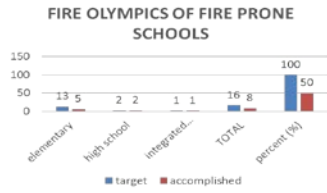
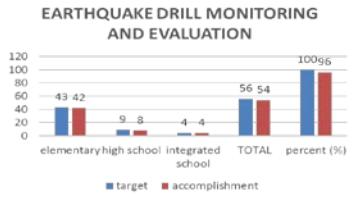
Book Giving from Ang Bagong Maloleno (Assorted Books)



Kick Off Ceremony of 2017 Brigada Eskwela



DISASTER RISK AND REDUCTION MANAGEMENT



YOUTH FORMATION UNIT

SPG/SSG Election

Youth Development Session



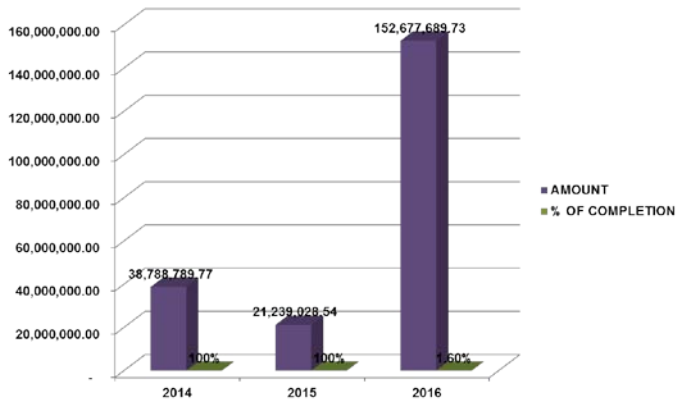
Leadership Training for SPG/SSG Advisers



EDUCATIONAL FACILITIES

(Completed Projects - Construction of Classrooms from 2014-2016)

STATUS OF DEPED-BASIC EDUCATION FACILITIES FUND (BEFF)



CY 2014 CONSTRUCTION OF 2 STY. 4CL- MALOLOS MARINE FISHERY SCHOOL & LABORATORY



CY 2015 CONSTRUCTION OF LABORATORY WORKSHOP- MALOLOS MARINE FISHERY SCHOOL & LABORATORY



CY 2015 CONSTRUCTION OF 2 STY. 6CL FOR SHS- MARCELO H. DEL PILAR NATIONAL HIGH SCHOOL



CY 2016 CONSTRUCTION OF LABORATORY WORKSHOP-MARCELO H. DEL PILAR NHS



SCHOOL MONITORING AND EVALUATION

Division Validation and Assessment of SBM Level of Practice

| TARGET | PHYSICAL ACCOMPLISHMENT | ACCOMPLISHED VS. TARGET |
|--|---|-------------------------|
| To assess and identify the SBM Level of Practice of 57 Schools | 57 Schools were assessed and identified the SBM Level of Practice | 100% accomplishment |



Monitoring and Validation of School-Based Programs, Projects and Activities



Administration of National Standardized Tests



Technical Assistance to Schools on SBM Implementation



Division Roll-Out of Regional Trainings / Seminars



SPECIAL EVENTS

Brigada Eskwela 2017

| YEAR | GENERATED RESOURCES | NUMBER OF VOLUNTEERS |
|------|---------------------|----------------------|
| 2015 | 6,977,347.29 | 7,099 |
| 2016 | 7,474,202.25 | 8,786 |
| 2017 | 6,511,011.88 | 7,937 |



Monitoring and Evaluation

| ACTIVITIES | DATE | TARGET | ACCOMPLISHMENT |
|---|----------------------|------------|----------------|
| Brigada Eskwela Maintenance Week and Kick-Off | May 27- June 1, 2017 | 58 schools | 58 schools |
| Brigada Eskwela Division Validation | June 24, 2017 | 20 schools | 20 schools |
| Brigada Eskwela Regional Validation | Sept. 8, 2017 | 12 schools | 12 schools |
| Division Validation of PPAs | March 27-31, 2017 | 58 schools | 58 schools |
| SBM Validation | February 10, 2017 | 58 schools | 58 schools |

Search for Outstanding Teaching and Non-Teaching Personnel



2017 Winners of the 2nd Regional Search for Outstanding Teaching and Non-Teaching Personnel

- * Melandro N. Pascual, Teacher III, BMES Annex
- * Christine Q. Atienza, Administrative Officer IV, MMFSL

Other Activities

| ACTIVITY | DATE | VENUE |
|---|----------------------|--|
| 2017 Batang Pinoy Luzon Games | October 21- 25, 2017 | Ilocos Sur, Vigan City |
| 2017 2 nd Regional Search for Outstanding Teaching and Non-Teaching Personnel- Awards Ceremony | October 18, 2017 | Laus Event Center San Fernando Pampangam |
| GSP District Coordinators' Meeting | October 13, 2017 | GSP Council |
| 2017 World Teachers' Day Division Culminating Activity | October 5, 2017 | Malolos Sports and Convention Center |
| 119 th Anniversary of Malolos Congress | September 15, 2017 | Barasoain Compound |
| PTA Division Federation Officers and Board of Directors' Oathtaking | September 25, 2017 | SDO |
| 167 th Birth Anniversary of Marcelo H. Del Pilar | August 30, 2017 | Gat Marcelo H. Del Pilar Shrine San Nicolas Bulakan, Bulacan |
| PTA Division Federation Election of Officers and Board of Directors for SY 2017-2018 | August 16, 2017 | Aladaba Hall, CMIS Sto. Rosario |
| 439 th Anniversary- Bulacan Day | August 15, 2017 | Bulacan Gymnasium |
| 119 th Anniversary of Independence Day | June 12, 2017 | Barasoain Compound |
| Blas Ople Day | February 4, 2017 | Blas Ople Building Capitol |
| Fiesta Republica Celebration | January 23, 2017 | Malolos Spors and Convention Center |



SCHOOL HEALTH UNIT

Deworming Program

1st Dose Round (August-December, 2014-2015)

| Grade Level | Total Enrolment | Total No. Dewormed | % |
|-------------|-----------------|--------------------|--------|
| Kinder | 2108 | 3405 | 92.02% |
| Grade I | 3709 | 3945 | 96.43% |
| Grade II | 3664 | 3569 | 84.97% |
| Grade III | 3428 | 3987 | 98.66% |
| Grade IV | 3618 | 3899 | 93.50% |
| Grade V | 3319 | 3199 | 81.29% |
| Grade VI | 3115 | 3189 | 87.99% |
| Total | 23,324 | 25193 | 89.86% |

2nd Dose Round (January-March, 2015)

| Grade Level | Total Enrolment | Total No. Dewormed | % |
|-------------|-----------------|--------------------|--------|
| Kinder | 2700 | 2484 | 92.02% |
| Grade I | 3091 | 2967 | 96.43% |
| Grade II | 3200 | 2720 | 84.97% |
| Grade III | 3041 | 3011 | 98.66% |
| Grade IV | 4170 | 3920 | 93.50% |
| Grade V | 3235 | 2620 | 82.29% |
| Grade VI | 3615 | 3181 | 87.99% |
| Total | 23,324 | 21,003 | 90.86% |



Medical and Dental Check-up of Kinder to Grade 6 (55 schools)

Medical and Dental of Athletes for City Meet 2017 (10 Districts)



ICT PROGRAMS AND PROJECTS IMPLEMENTATION

ICT Training of Grade 10 Students of CMIS-Catmon and President Corazon Cojuangco-Aquino Memorial National High School (March 2017)



ICT Literacy Workshop for Teachers at STI Malolos with 94 participants (April 2017)

Roll Out of the ICT Literacy Capacity Building Program for 2017 held at Marcelo H. del Pilar National High School with 63 participants (September 2017)



Installation of E-Learning Resources (September-October 2017)



DCP Deployment and Monitoring



Monitoring of DCP e-classroom including Technical Assistance

(Cong. Teodulo C. Natividad High School, Bulihan National High School, Bungahan Elementary School, MCHS-Bungahan, Namayan ES, Pamarawan ES, Pamarawan HS, Masile ES, Santor ES, Taal ES)



Attendance to Various Seminars as Resource Speakers

Computer Assisted Learning (CAL) ICT Summit 2017
(January 27, 2017; Holy Spirit Academy of Malolos)



School Learning Action Cell (SLAC)
(February 24, 2017; MCHS-Bungahan)



FINANCIAL MANAGEMENT

Division Budget Utilization Status

Current Appropriations

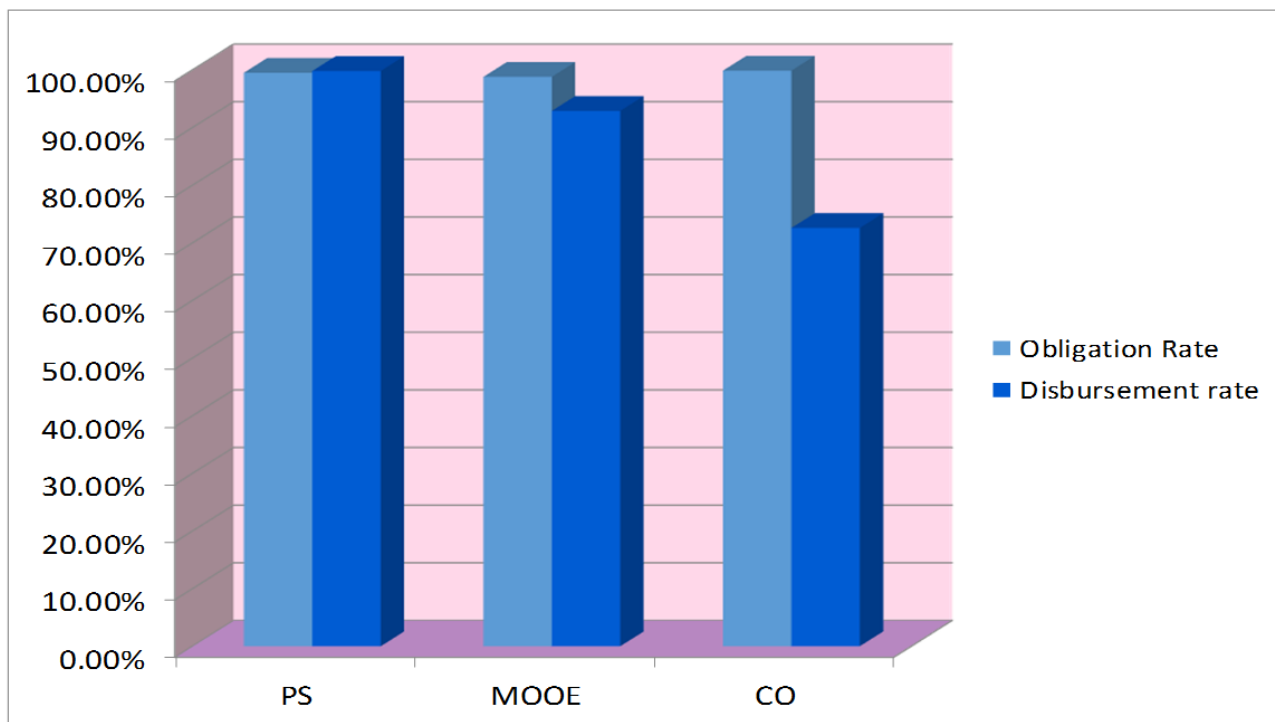
| Allotment Class | Adjusted Allotment | Obligation | Obligation Rate | Unobligated Allotment | Disbursement | Disbursement Rate |
|-----------------|--------------------|---------------|-----------------|-----------------------|---------------|-------------------|
| PS | 544513 | 541967 | 99.5% | 2546 | 540937 | 99.81% |
| MOOE | 53021 | 52487 | 98.99% | 534 | 48806 | 92.98% |
| CO | 2800 | 2799 | 99.96% | 1 | 991 | 35% |
| Total | 600334 | 597253 | 99.49% | 3081 | 590734 | 98.91% |

Continuing Appropriations

| Allotment Class | Adjusted Allotment | Obligation | Obligation Rate | Unobligated Allotment | Disbursement | Disbursement Rate |
|-----------------|--------------------|--------------|-----------------|-----------------------|--------------|-------------------|
| MOOE | 7214 | 7023 | 97.35% | 191 | 6469 | 92.11% |
| CO | 12101 | 12082 | 99.84% | 19 | 8994 | 74.44% |
| Total | 19315 | 19105 | 98.91% | 210 | 15463 | 81% |

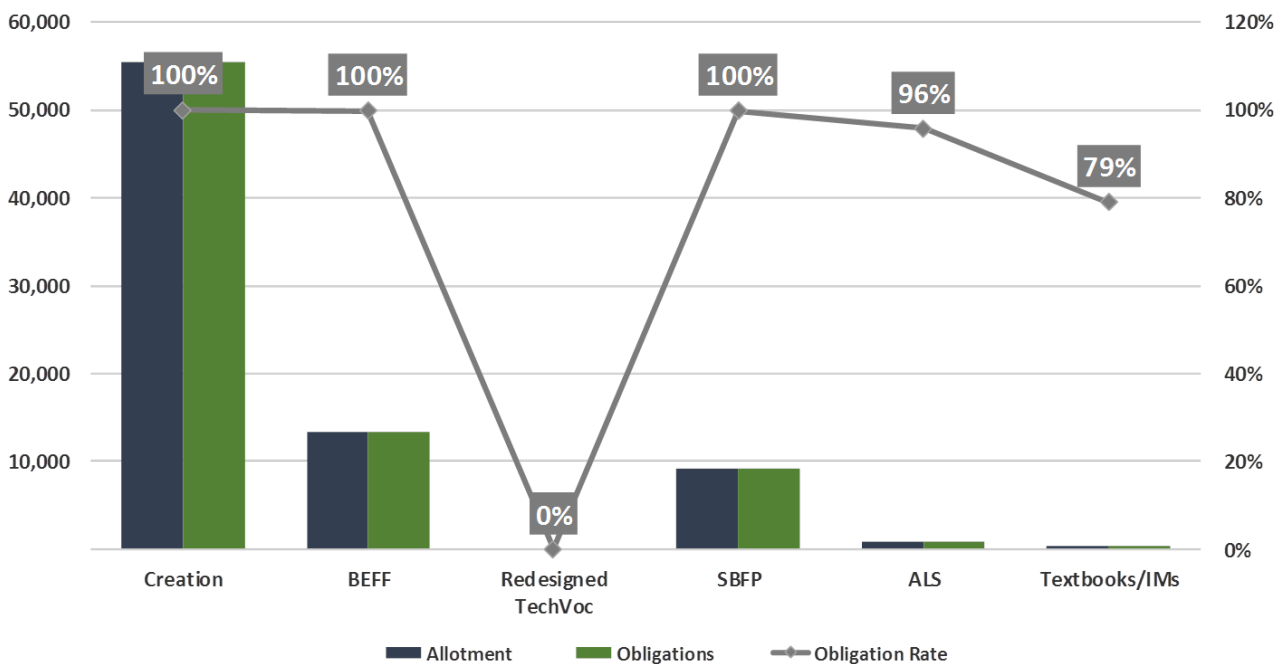
Over-all Budget Utilization Status (in Thousand Pesos)

| Allotment Class | Adjusted Allotment | Obligation | Obligation Rate | Unobligated Allotment | Disbursement | Disbursement Rate |
|-----------------|--------------------|---------------|-----------------|-----------------------|---------------|-------------------|
| PS | 544513 | 541967 | 99.5% | 2546 | 540937 | 99.81% |
| MOOE | 60236 | 59510 | 98.79% | 725 | 55276 | 92.88% |
| CO | 14901 | 14881 | 99.86% | 20 | 10802 | 72.58% |
| Total | 619650 | 616358 | 99.47% | 3291 | 607015 | 98.48% |



Status of Major PAPs-Total 2016 and 2017 (in Thousand Pesos)

| PAPs | Adjusted Allotment | Obligation | Obligation Rate | Unobligated Allotment | Disbursement | Disbursement Rate |
|--|--------------------|--------------|-----------------|-----------------------|--------------|-------------------|
| Alternative Learning System | 847 | 811 | 95.75% | 36 | 336 | 41.43% |
| Basic Education Facilities Fund | 13388 | 13367 | 99.84% | 21 | 9289 | 69.49% |
| Creation and Filling Up of Positions | 55524 | 55522 | 99.99% | 2 | 55522 | 100% |
| Redesigned Technical Vocational HS Program | | | | | | |
| School-Based Feeding Program | 9171 | 9155 | 99.82% | 16 | 6150 | 67.18% |
| Textbooks and IMs | 472 | 373 | 79% | 99 | 373 | 100% |
| Total | 79402 | 79228 | 99.78% | 174 | 71670 | 90.46% |



OPERATIONS MANAGEMENT

PERSONNEL / HUMAN RESOURCE OFFICE

| Key Result Areas | Actual Accomplishment / Results |
|--|---|
| Recruitment, Selection, and Placement | Publication of 215 Vacant Positions for both Teaching and Non-Teaching Personnel |
| Personnel Actions | 51 Selection and Ranking of Qualified Applicants conducted by the DPSPB Certified and Processed Appointment papers submitted at CSC FO (Extension Positions – 51, Original/Reappointment/Reemployment-82, Promotion – 20, Reclassification/ERF-37, Substitute – 57) Upgrading of Position through ERF and Reclassification of Positions (ERF-28, Reclassification-9) |
| Salary Administration | Promotion, Transfers, and Reassignments of Personnel (Special Order transfer/Reassignment – 42, Promotion – 20, SO Return to Duty -69) Implementation of Salary Adjustment and Step Increment of Personnel per DBM Issuances (NOSA – 1620, NOSI – 210) |
| Benefits Administration | Employee Compensation and Benefits Administration (Chalk Allowance – 1145, Clothing Allowance -1262, Mid- Year Bonus – 1253, Year-End Bonus – 1317, Loyalty Pay – 65, Step Increment – 210, Monetization of Leave Credits – 72) Timely submission of Form 7 and PVP (Form 7–10, PVP-2) Leave of Absence Filed (Sick Leave – 935, Vacation/Force Leave – 66, Special Privilege Leave – 109, Maternity Leave – 49, Travel Abroad – 103, Paternity Leave – 4, CTO – 9, Updating of Leave Credits – 1254) Separation/Resignation and Retirement Benefits (Retired-12, Resigned-12) |
| Personnel Information System | Certified and approved applications for availment of loans and other benefits of personnel (GSIS-50, Pag-Ibig-10, Provident-20, HDMF-70) Process Request and Provide Assistance for the following Government Agencies (GSIS-50, Pag-Ibig-10, Provident-20, HDMF-70) Management of Personnel Records (NOSI, PDS, SALN and Annual Check-Up Results filed and maintained in their 201 files) Updating of PSIPOP in GMIS (Monthly updating of the PSIPOP in GMIS and Manual Records) |
| Delivery of Orientation, Information, Dissemination, Roll Out | SALN Consolidation and Submission at the Office of the Ombudsman before the prescribed deadline (Teaching and non-teaching personnel were asked to submit their SALN mid-Feb to March 2017; SALN submitted to the Office of the Ombudsman April 2017) Establish EHRIS for SDO Personnel and Schools (Submission of UACF to CO; Oriented the Schools ICT and EHRIS Coordinators) <ul style="list-style-type: none"> • Orientation-Workshop on the Implementation of EPDS • Orientation on the Implementation of EHRIS in the School Level • Re-Orientation on Basic Administrative and CSC Rules and Regulations on Personnel Action for Non-Teaching Personnel • Re-Orientation on Teachers Welfare and Benefits (SLAC Session) • Conduct Re-Orientation on the Guidelines for the Implementation of the 2016 PBB • Orientation on the Conduct of Principals' Test for 2017 |

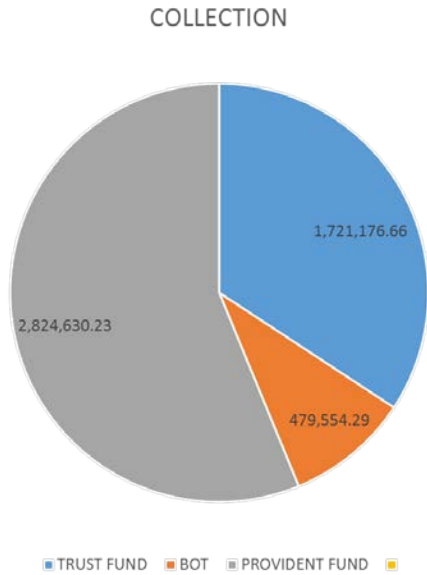
RECORDS OFFICE

Number of Received and Released Documents

| | Other Offices / Agencies | Regional Office | Private Schools |
|---------------------------|--------------------------|-----------------|-----------------|
| Received Documents | 6915 | 1059 | 452 |
| Released Documents | 1379 | 826 | 246 |

CASH UNIT

Cash Collection



Cash Disbursement, Payment and Remittance

