



Republic of the Philippines  
 Department of Education  
 REGION III  
 SCHOOLS DIVISION OF CITY OF MALOLOS



ANNUAL PROCUREMENT PLAN FOR FY 2026  
 INDICATIVE     FINAL     UPDATED [Version No. \_\_\_\_]

PROCUREMENT PROJECT DETAILS

PROJECTED TIMELINE (MM/YYYY)

FUNDING DETAILS

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PHP)	PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
<b>General Requirements</b> Procurement of Professional Security Services for the Schools Division Office for 2026	OSDS	Procurement of Professional Security Services for the Schools Division Office for 2026	Small Value Procurement	Yes	LCRB	December 2025	December 2025	Gap	174,800.00	Early Procurement Activities (EPA)	N/A
Procurement and Delivery of Meals and Supplies for the Conduct of Project Malobenyong MAKABANSA (Makahulug ng Akibong Kabalaang Aasahan ng Bansang Aagapay sa Napananahong Sulirarin at Adhikain-Malolos) Research Presentation in Aaring Panlipunan	CID	Procurement and Delivery of Meals and Supplies for the Conduct of Project Malobenyong MAKABANSA (Makahulug ng Akibong Kabalaang Aasahan ng Bansang Aagapay sa Napananahong Sulirarin at Adhikain-Malolos) Research Presentation in Aaring Panlipunan	Small Value Procurement	Yes	LCRB	December 2025	December 2025	Gap	40,500.00	Early Procurement Activities (EPA)	N/A
Lease of Venue with Meals and Procurement and Delivery of Supplies for the Conduct Of The Pansangay Na Palihan Sa Mga Bagong Guro At Hindi Espesyalisado Sa Filipino, Inoatibong Pagtuturo Ng Wika At Panitikan	CID	Lease of Venue with Meals and Procurement and Delivery of Supplies for the Conduct Of The Pansangay Na Palihan Sa Mga Bagong Guro At Hindi Espesyalisado Sa Filipino Inoatibong Pagtuturo Ng Wika At Panitikan	Small Value Procurement	Yes	LCRB	December 2025	December 2025	Gap	144,000.00	Early Procurement Activities (EPA)	N/A
Procurement and Delivery of Supplies for the Conduct Of The Pansangay Na Palihan Sa Mga Bagong Guro At Hindi Espesyalisado Sa Filipino, Inoatibong Pagtuturo Ng Wika At Panitikan	CID	Procurement and Delivery of Supplies for the Conduct Of The Pansangay Na Palihan Sa Mga Bagong Guro At Hindi Espesyalisado Sa Filipino Inoatibong Pagtuturo Ng Wika At Panitikan	Small Value Procurement	No	LCRB	January 2026	January 2026	Gap	1,080.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Procurement and Delivery of Meals and Supplies, Provision of Resource Speaker Honorarium for the Conduct of Workshop FIT MIND (Fitness Improvement and Nurturing Discipline)	CID	Procurement and Delivery of Meals and Supplies, Provision of Resource Speaker Honorarium for the Conduct of Workshop FIT MIND (Fitness Improvement and Nurturing Discipline)	Small Value Procurement	Yes	LCRB	December 2025	December 2025	Gap	87,750.00	Early Procurement Activities (EPA)	N/A
Procurement and Delivery of Supplies, Provision of Resource Speaker Honorarium for the Conduct of Workshop FIT MIND (Fitness Improvement and Nurturing Discipline)	CID	Procurement and Delivery of Supplies, Provision of Resource Speaker Honorarium for the Conduct of Workshop FIT MIND (Fitness Improvement and Nurturing Discipline)	Small Value Procurement	No	LCRB	January 2026	January 2026	Gap	5,840.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A


Procurement and Delivery of Supplies and Meats and Resource speaker/contest Judges Honorarium for the conduct of 2026 Division Schools Press Conference	CID	Procurement and Delivery of Supplies and Meats and Resource speaker/contest Judges Honorarium for the conduct of 2026 Division Schools Press Conference	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	212,100.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meats for the Conduct of Seminar-Workshop on Master Teachers	OSDS	Lease of Venue with Meats for the Conduct of Seminar-Workshop on Master Teachers	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	402,250.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Procurement and Delivery of Supplies and Lease of Venue with Meats and for the conduct of Capacity Building and Content Creation of the SDO City of Malolos LR STREAM (Strategic Teaching through Recorded Educational Audio-Visual Media) Developing Video Lessons and Podcasts to Enhance Learning Delivery	CID	Procurement and Delivery of Supplies and Lease of Venue with Meats and for the conduct of Capacity Building and Content Creation of the SDO City of Malolos LR STREAM (Strategic Teaching through Recorded Educational Audio-Visual Media) Developing Video Lessons and Podcasts to Enhance Learning Delivery	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	237,733.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meats and Procurement and Delivery of Supplies for the Conduct of Training/Workshop on Project INCLUDE (Interventions and Needs-based Care for Learners through Unified and Data-driven Education)	CID	Lease of Venue with Meats and Procurement and Delivery of Supplies for the Conduct of Training/Workshop on Project INCLUDE (Interventions and Needs-based Care for Learners through Unified and Data-driven Education)	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	250,658.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Procurement and Delivery of Meats for the Conduct of Quarterly District School Performance Implementation Review (DSPIR)	CID	Procurement and Delivery of Meats for the Conduct of Quarterly District School Performance Implementation Review (DSPIR)	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	219,600.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meats and Room Accommodation for the Conduct of Seminar-Workshop on Strengthening the Core Skills of SDO Administrative Personnel	OSDS	Lease of Venue with Meats and Room Accommodation for the Conduct of Seminar-Workshop on Strengthening the Core Skills of SDO Administrative Personnel	Small Value Procurement	Yes	LCRB	January 2026	January 2026	GOP	234,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meats and Procurement and Delivery of Supply for the Conduct on ALS Teachers Enhancement of Teaching Strategies and Techniques	CID	Lease of Venue with Meats and Procurement and Delivery of Supply for the Conduct on ALS Teachers Enhancement of Teaching Strategies and Techniques	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	63,990.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Procurement and Delivery of Meats and Supplison on the Conduct Of International Day Of Mathematics	CID	Procurement and Delivery of Meats and Supplison on the Conduct Of International Day Of Mathematics	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	56,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meats and Procurement and Delivery of Supplies for the Division Simulation Of Hands On Activities And Practical Enrichment Works In Mathematics Education	CID	Lease of Venue with Meats and Procurement and Delivery of Supplies for the Division Simulation Of Hands On Activities And Practical Enrichment Works In Mathematics Education	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	227,777.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meats and Procurement and Delivery of supplies for the Conduct of Training on Early Childhood Pedagogy, Learning Environment, and Assessment	CID	Lease of Venue with Meats and Procurement and Delivery of supplies for the Conduct of Training on Early Childhood Pedagogy, Learning Environment, and Assessment	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	219,330.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meats and Procurement of Supplies for the Conduct of CID Quarterly Conference	CID	Lease of Venue with Meats and Procurement of Supplies for the Conduct of CID Quarterly Conference	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	92,700.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meats and Room Accommodation for the Conduct of SAIL Comprehensive Skill Development for Finance Personnel	OSDS	Lease of Venue with Meats and Room Accommodation for the Conduct of SAIL Comprehensive Skill Development for Finance Personnel	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	121,600.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meats and Procurement and delivery of Supplies for the Conduct of Division Training on Test Construction and Validation	CID	Lease of Venue with Meats and Procurement and delivery of Supplies for the Conduct of Division Training on Test Construction and Validation	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	182,350.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meats and Procurement and Delivery of Supplies for the Conduct of Division Training On Building Outcomes-Oriented Strategies And Teaching Techniques In Senior High School Mathematics	CID	Lease of Venue with Meats and Procurement and Delivery of Supplies for the Conduct of Division Training On Building Outcomes-Oriented Strategies And Teaching Techniques In Senior High School Mathematics	Small Value Procurement	No	LCRB	January 2026	January 2026	GOP	76,710.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A


Lease of Venue with Meals for the Conduct of Procurement of Meals for the Conduct of Learning with Wellness Strengthening School Heads' Mental Health and Resilience Capacity Building for School Heads	SGOD	Lease of Venue with Meals for the Conduct of Procurement of Meals for the Conduct of Learning with Wellness: Strengthening School Heads' Mental Health and Resilience Capacity Building for School Heads	Small Value Procurement	No	LCRB	January 2026	January 2026	Gap	76,500.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Procurement of Meals and Supplies for the Conduct of the Division Orientation on the Revised Teacher Program (TTP)	SGOD	Procurement of Meals and Supplies for the Conduct of the Division Orientation on the Revised Teacher Program (TTP)	Small Value Procurement	Yes	LCRB	January 2026	January 2026	Gap	97,300.00	Early Procurement Activities (EPA)	N/A
Lease of Venue with Meals for the Division Seminar-Workshop Of Select Grade's 1 & 2 Teachers On Hands-On Learning Strategies Promoting Learning And Support For Struggling Readers During Literacy Instruction	CID	Lease of Venue with Meals for the Division Seminar-Workshop Of Select Grade's 1 & 2 Teachers On Hands-On Learning Strategies Promoting Learning And Support For Struggling Readers During Literacy Instruction	Small Value Procurement	No	LCRB	January 2026	January 2026	Gap	147,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Procurement and Delivery of Supplies and Lease of Venue with Meals and for the Conduct of Great Tales Ahead (GTA 2026 Creative Writing Seminar-Workshop)	CID	Procurement and Delivery of Supplies and Lease of Venue with Meals and for the Conduct of Great Tales Ahead (GTA 2026 Creative Writing Seminar-Workshop)	Small Value Procurement	No	LCRB	May 2026	May 2026	Gap	105,182.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Procurement and Delivery of Supplies and Lease of Venue with Meals for the Conduct of Workshop on the Creation of Monitoring Tools for Learning Resource Utilization	CID	Procurement and Delivery of Supplies and Lease of Venue with Meals for the Conduct of Workshop on the Creation of Monitoring Tools for Learning Resource Utilization	Small Value Procurement	No	LCRB	January 2026	January 2026	Gap	120,100.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meals and Room Accommodation for the Conduct of Midyear Reconciliation and Consolidation of Financial Accountability Reports	OSDS	Lease of Venue with Meals and Room Accommodation for the Conduct of Midyear Reconciliation and Consolidation of Financial Accountability Reports	Small Value Procurement	Yes	LCRB	December 2025	December 2025	Gap	115,200.00	Early Procurement Activities (EPA)	N/A
Procurement of Meals and Supplies for the Conduct of the Completion Ceremony for Batch 2023 Completers of Induction Program for Beginning Teachers (PB1)	SGOD	Procurement of Meals and Supplies for the Conduct of the Completion Ceremony for Batch 2023 Completers of Induction Program for Beginning Teachers (PB1)	Small Value Procurement	Yes	LCRB	December 2025	December 2025	Gap	75,000.00	Early Procurement Activities (EPA)	N/A
Lease of Venue with Meals, Procurement of Supplies, and Resource Speakers' Payment of Honorarium for the Division Capacity Building For English And Filipino School Paper Advisers (SPAs) and Teacher-Trainers	CID	Lease of Venue with Meals, Procurement of Supplies, and Resource Speakers' Payment of Honorarium for the Division Capacity Building For English And Filipino School Paper Advisers (SPAs) and Teacher-Trainers	Small Value Procurement	No	LCRB	April 2026	April 2026	Gap	503,285.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Procurement and delivery of Meals and Supplies for the Conduct of KABALIKATAN: Kabataan, Baihan, Linaigon at Tinidigan ang Kasaysayan	CID	Procurement and delivery of Meals and Supplies for the Conduct of KABALIKATAN: Kabataan, Baihan, Linaigon at Tinidigan ang Kasaysayan	Small Value Procurement	No	LCRB	April 2026	April 2026	Gap	84,108.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meals for the Development of 2026 Science Process Skills Assessment Resource Package for Elementary and Secondary Learners	CID	Lease of Venue with Meals for the Development of 2026 Science Process Skills Assessment Resource Package for Elementary and Secondary Learners	Small Value Procurement	No	LCRB	April 2026	April 2026	Gap	112,500.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meals and Room Accommodation for the Conduct of the Implementation of FY 2026 Project Review and FY 2027 Strategic Planning of the School Governance and Operations Division	SGOD	Lease of Venue with Meals and Room Accommodation for the Conduct of the Implementation of FY 2026 Project Review and FY 2027 Strategic Planning of the School Governance and Operations Division	Small Value Procurement	No	LCRB	April 2026	April 2026	Gap	86,400.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meals and Procurement of Supplies for the Upskilling and Reskilling of Senior High School Science Teachers on Science Process Skills and Investigative Practical Work Approach in Teaching	CID	Lease of Venue with Meals and Procurement of Supplies for the Upskilling and Reskilling of Senior High School Science Teachers on Science Process Skills and Investigative Practical Work Approach in Teaching	Small Value Procurement	No	LCRB	April 2026	April 2026	Gap	129,487.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meals and Room Accommodation on the Conduct of Curriculum Implementation Division (CID) Mid-Year Assessment	CID	Lease of Venue with Meals and Room Accommodation on the Conduct of Curriculum Implementation Division (CID) Mid-Year Assessment	Small Value Procurement	No	LCRB	April 2026	April 2026	Gap	83,200.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A

Procurement of Supplies for the Activities of Program on Awards and Incentives for Service Excellence (PRAISE)	OSDS	Procurement of Supplies for the Activities of Program on Awards and Incentives for Service Excellence (PRAISE)	Small Value Procurement	No	LCRB	April 2026	April 2026	GOP	97,300.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meals and Room Accommodation for the Conduct of the Schools Strategic Planning Conference for SY 2026-2027	SGOD	Room Accommodation for the Conduct of the Schools Strategic Planning Conference for SY 2026-2027	Small Value Procurement	No	LCRB	April 2026	April 2026	GOP	540,800.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meals and Room Accommodation for the Conduct of the Schools Division Office Strategic Planning for FY 2027	SGOD	Room Accommodation for the Conduct of the Schools Division Office Strategic Planning for FY 2027	Small Value Procurement	No	LCRB	April 2026	April 2026	GOP	244,400.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meals for the Conduct of the SY 2026-2027 Schools Planning Conference: Budget Finalization, Finalization and Plan Dissemination	SGOD	Lease of Venue with Meals for the Conduct of the SY 2026-2027 Schools Planning Conference: Budget Finalization, Finalization and Plan Dissemination	Small Value Procurement	No	LCRB	April 2026	April 2026	GOP	171,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meals and Procurement of Supplies for the Division Upskilling And Reskilling Of GMRC Focal Persons On Promoting Reflective Teaching, Pedagogical Approaches, And Strategies In Teaching GMRC	CID	Lease of Venue with Meals and Procurement of Supplies for the Division Upskilling And Reskilling Of GMRC Focal Persons On Promoting Reflective Teaching, Pedagogical Approaches, And Strategies In Teaching GMRC	Small Value Procurement	No	LCRB	April 2026	April 2026	GOP	117,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meals and Room Accommodation for the Conduct of Year-End Reconciliation and Consolidation of Financial Accountability Reports	OSDS	Lease of Venue with Meals and Room Accommodation for the Conduct of Year-End Reconciliation and Consolidation of Financial Accountability Reports	Small Value Procurement	No	LCRB	April 2026	April 2026	GOP	115,200.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Lease of Venue with Meals for the Conduct of SDO Year-End Assessment for FY 2026	SGOD	Lease of Venue with Meals for the Conduct of SDO Year-End Assessment for FY 2026	Small Value Procurement	Yes	LCRB	April 2026	April 2026	GOP	210,000.00	Early Procurement Activities (EPA)	N/A
Implementation of the approved GAD Plan for FY 2026	SGOD	Implementation of the approved GAD Plan for FY 2026	Small Value Procurement	No	LCRB	June 2026	June 2026	GOP	394,150.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Implementation of the approved Senior Citizens and PWD plan for FY 2026	SGOD	Implementation of the approved GAD Plan for FY 2026	Small Value Procurement	No	LCRB	June 2026	June 2026	GOP	78,830.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
Procurement of Tools and Equipment for 2025 CEST Region III Agr-Science in School	CID	Procurement of Tools and Equipment for 2025 CEST Region III Agr-Science in School	Direct Procurement for Science Technology and Innovation	No	LCRB	February 2026	February 2026	GOP	1,150,000.00	Life Cycle Assessment (LCA) and Life Cycle Cost Analysis (LCCA)	N/A
<b>Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 120093</b>											
<b>Common Use Supplies and Equipment (CSE) to be purchased from PS-OBM (Kindly indicate the summary/total amounts only)</b>											
Procurement of Office Supplies and Equipment for FY 2026	SDO	Procurement of Office Supplies and Equipment for FY 2026	Procurement Of CSE	No	LCRB	February 2026	December 2026	GOP	1,751,000.00	Warehousing and Inventory Activities	N/A
Procurement of Accountable Forms	OSDS	Procurement of Accountable Forms	Direct sales	No	LCRB	February 2026	December 2026	GOP	27,000.00	Warehousing and Inventory Activities	N/A

Total Amount of Estimated Budget for EPA Projects: 1,686,850.00  
Total Amount of CSEs to be purchased from PS-OBM: 1,751,000.00  
Total Amount of Estimated Budget: 9,684,130.00

Prepared by:  
  
**RONEL V. LINA**  
Administrative Officer IV

Recommended by:  
  
**FERNANDINA P. OTCENECO PHD, CESO VI**  
Assistant Schools Division Superintendent

Approved by:  
  
**LEILAN SAMSON CUMANAN, CESO V**  
Schools Division Superintendent

Signature over Printed Name  
Position/Designation  
**Bids and Awards Committee Secretariat**  
Date: January 20, 2026

Signature over Printed Name  
Position/Designation  
**Bids and Awards Committee Chairperson**  
Date: 20 JAN 2026

Signature over Printed Name  
Position/Designation  
**Head of the Procuring Entity**  
Date: 20 JAN 2026