ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2027 FORM - OTHER ITEMS

AGENCY CODE/UACS: **7001080312**

AGENCY NAME: **DEPARTMENT OF EDUCATION SCHOOLS DIVISION OF MALOLOS CITY**

ORGANIZATION TYPE: **Department**

REGION: **Region III - Central Luzon**

ADDRESS: **KUATRO KANTOS STREET, BAGONG BAYAN, MALOLOS CITY, BULACAN**

CONTACT PERSON: **PANGAN, ANTONIO GUEVARRA**

DESIGNATION: **DIVISION SUPPLY OFFICER**

EMAIL: **antonio.pangan001@deped.gov.ph**

CONTACT NUMBER: **9588616129**

INTRODUCTION:

Section 4.4 of DBM Circular Letter No. 2011-6 states that all agencies and concerned units are enjoined to include in the APP-CSE all supplies, commodities or materials and equipment which, depending on their mandate and nature of operations, are necessary for and desirable in their official and regular transactions, consumed and needed in their day-to-day operations.

With this, for items not included on the list of PART II, a separate file, with the file name APP-CSE 2027 Form - Other Items was created. This shall be one of the bases for the PS-DBM in expanding the electronic catalogue to include other products commonly purchased by government procurement entities.

Due to the limitations of the Google Form, agencies can only input 25 items per form. If you have more than 25 items, you must fill out another set of forms.

No	Item Description	UOM	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year
			QUARTER 1				QUARTER 2				QUARTER 3				QUARTER 4						
			Month	Qty	Total Qty	Total Amount	Month	Qty	Total Qty	Total Amount	Month	Qty	Total Qty	Total Amount	Month	Qty	Total Qty	Total Amount			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																					
1	INK FOR EPSON PRINTER EPSON INK 003 COLOR BLACK	bottle	Jan	107	107	37,450.00	Apr	0	0	0.00	Jul	39	39	13,650.00	Oct	0	0	0.00	146	350.00	P51,100.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
2	INK FOR EPSON PRINTER EPSON INK 003 COLOR CYAN	bottle	Jan	70	70	26,250.00	Apr	0	0	0.00	Jul	12	12	4,500.00	Oct	0	0	0.00	82	375.00	P30,750.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
3	INK FOR EPSON PRINTER EPSON INK 003 COLOR MAGENTA	bottle	Jan	70	70	0.00	Apr	0	0	0.00	Jul	12	12	0.00	Oct	0	0	0.00	82	0.00	P0.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
4	INK FOR EPSON PRINTER EPSON INK 003 COLOR YELLOW	bottle	Jan	70	70	0.00	Apr	0	0	0.00	Jul	12	12	0.00	Oct	0	0	0.00	82	0.00	P0.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
5	LIGHT EMITTING DIODE (LED) DOWNLIGHT 7 WATTS	piece	Jan	20	20	3,100.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	20	155.00	P3,100.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
6	LIGHT EMITTING DIODE DOWNLIGHT 18 WATTS	piece	Jan	30	30	8,700.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	30	290.00	P8,700.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
7	BIDET STAINLESS	piece	Jan	20	20	4,180.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	20	209.00	P4,180.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
8	SINK FAUCET STAINLESS	piece	Jan	20	20	2,380.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	20	119.00	P2,380.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
9	ANGLE VALVE 2 WAY CONNECTOR STAINLESS	piece	Jan	40	40	6,400.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	40	160.00	P6,400.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
10	PRINTER 3-in-1, print scan photocopy with fee wifi direct, applicable in any legal/long size papers, continuous ink, colo BK, M, C, Y)	unit	Jan	4	4	64,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	4	16,000.00	P64,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
11	LAPTOP CHARGER FOR ACER TRAVELMATE P214	piece	Jan	1	1	700.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	700.00	P700.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
12	Toner for Kyocera photocopier M3040dn toner monochrome	piece	Jan	1	1	9,500.00	Apr	0	0	0.00	Jul	1	1	9,500.00	Oct	0	0	0.00	2	9,500.00	P19,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
13	MEGABOX STORAGE PLASTIC 120LITERS	piece	Jan	12	12	6,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	12	500.00	P6,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
14	RJ 45 RJ 45	piece	Jan	100	100	1,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	100	10.00	P1,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
15	Toner for Kyocera photocopier M3104 TK 1175 toner monochrome	piece	Jan	5	5	47,500.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	5	9,500.00	P47,500.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
16	INK FOR CANON PIXMA PRINTER G4010, color INK FOR CANON PIXMA PRINTER G4010, color black	bottle	Jan	2	2	1,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	2	500.00	P1,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
17	DRUM & TONER FOR PANTUM PHOTO COPIER DRUM & TONER FOR PANTUM PHOTO COPIER CARTRIDGE, MONOCROME	set	Jan	3	3	24,600.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	3	8,200.00	P24,600.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
18	FILE STORAGE BOX WITH LID corrugated economy file storage box with lid legal size	piece	Jan	20	20	3,000.00	Apr	0	0	0.00	Jul	10	10	1,500.00	Oct	0	0	0.00	30	150.00	P4,500.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
19	extension cord 3 gang universal outlet 5m	piece	Jan	3	3	675.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	3	225.00	P675.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					

20	EPSON REPLACEABLE INK PACK SYSYTEM (RI color black, T11F1	piece	Jan	2	2	11,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	2	5,500.00	₱11,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
21	EPSON REPLACEABLE INK PACK SYSYTEM (RI EPSON REPLACEABLE INK PACK SYSYTEM (RIPS) color cyan, T11F2	piece	Jan	1	1	5,500.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	5,500.00	₱5,500.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
22	EPSON REPLACEABLE INK PACK SYSYTEM (RI EPSON REPLACEABLE INK PACK SYSYTEM (RIPS) color magenta, T11F3	piece	Jan	1	1	5,500.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	5,500.00	₱5,500.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
23	EPSON REPLACEABLE INK PACK SYSYTEM (RI EPSON REPLACEABLE INK PACK SYSYTEM (RIPS) color yellow, T11F4	piece	Jan	1	1	5,500.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	5,500.00	₱5,500.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
24	INK RIBBON FOR ID PRINTER (HITI CS-200e) INK RIBBON FOR ID PRINTER (HITI CS-200e) cartridge	piece	Jan	1	1	13,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	13,000.00	₱13,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
25	WIRED BARCODE SCANNER WIRED BARCODE SCANNER	piece	Jan	2	2	1,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	2	500.00	₱1,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					

A. TOTAL	₱317,085.00
B. ADDITIONAL PROVISION FOR PRICE CHANGES (10% of TOTAL)	₱31,708.50
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	₱37,900.00
D. GRAND TOTAL (A + B+ C)	₱386,693.50

ANTONIO G. BANGAN
ADMINISTRATIVE OFFICER IV
Property/Supply Officer

CHRISTELLE LEIGH S. UBALDE
ADMINISTRATIVE OFFICER V
Accountant/Budget Officer

LEILANI SAMSON CUNANAN, CESO V
SCHOOLS DIVISION SUPERINTENDENT
Head of Office/Agency

Date Prepared: 2/15/2026 11:51:32

ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2027 FORM - OTHER ITEMS

AGENCY CODE/UACS: **70010803012**

AGENCY NAME: **DEPARTMNT OF EDUCATION SCHOOLS DIVISION OF MALOLOS CITY**

ORGANIZATION TYPE: **Department**

REGION: **Region III - Central Luzon**

ADDRESS: **KUATRO KANTOS STREET BAGONG BAYAN MALOLOS CITY BULACAN**

CONTACT PERSON: **PANGAN, ANTONIO GUEVARRA**

DESIGNATION: **ADMIN OFFICER IV**

EMAIL: **antonio.pangan001@deped.gov.ph**

CONTACT NUMBER: **9688616129**

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			Month	Qty	Total Qty	Total Amount	Month	Qty	Total Qty	Total Amount	Month	Qty	Total Qty	Total Amount	Month	Qty	Total Qty	Total Amount			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																					
1	MESH DESK FILE ORGANIZER MESH DESK FILE ORGANIZER	piece	Jan	1	1	680.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	680.00	₱680.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
2	COMPUTER KEYBOARD COMPUTER KEYBOARD WIRED	piece	Jan	3	3	750.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	3	250.00	₱750.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
3	DESKTOP MONITOR 24" PC MONITOR DESKTOP MONITOR 24" PC MONITOR	piece	Jan	1	1	5,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	5,000.00	₱5,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
4	ARCHFILE FILE DATA FOLDER -LONG COLOR E ARCHFILE FILE DATA FOLDER -LONG COLOR BLUE	piece	Jan	12	12	3,480.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	12	290.00	₱3,480.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
5	STORAGE BOX WITHCOVER -BLUE STORAGE BOX WITHCOVER -BLUE	piece	Jan	5	5	2,250.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	5	450.00	₱2,250.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
6	FASTENER, PLASTIC FASTENER, PLASTIC	box	Jan	30	30	2,700.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	30	90.00	₱2,700.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
7	HOUSEHOLD TOOL SET - HAND TOOLS KIT (WRENCH, PLIERS, HAMMER, SCREWDRIVERS, SAW, MEASURING METER, SCISSORS	set	Jan	1	1	1,500.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	1,500.00	₱1,500.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
8	DOOR KNOB DOOR KNOB STAINLESS	piece	Jan	15	15	6,750.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	15	450.00	₱6,750.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
9	STEEL GARDEN-DIGGING 40.5-INCH SPADE SI STEEL GARDEN-DIGGING 40.5-INCH SPADE SHOVEL (PALA) WITH HANDLE	set	Jan	2	2	900.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	2	450.00	₱900.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
10	SINGLE-EDGED HEAVY DUTY GARDENING BOL SINGLE-EDGED HEAVY DUTY GARDENING BOLO	piece	Jan	2	2	2,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	2	1,000.00	₱2,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
11	GARDEN/GRASS CUTTING SCISSORS - HEAVY GARDEN/GRASS CUTTING SCISSORS - HEAVY DUTY	piece	Jan	2	2	1,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	2	500.00	₱1,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
12	STEEL DIGGING BAR (BARETA) STEEL DIGGING BAR (BARETA)	piece	Jan	1	1	600.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	600.00	₱600.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
13	STATIC UTILITY-SAFETY ROPE (20M) STATIC UTILITY-SAFETY ROPE (20M)	piece	Jan	1	1	500.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	500.00	₱500.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
14	STEEL GARDEN RAKE/KALAYKAY WITH HANDI STEEL GARDEN RAKE/KALAYKAY WITH HANDLE	piece	Jan	1	1	500.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	500.00	₱500.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
15	CORDLESS DRILL (12V LITHIUM-ION) CORDLESS DRILL (12V LITHIUM-ION)	unit	Jan	1	1	2,800.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	1	2,800.00	₱2,800.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
16	COTTON MOP HEAD/REFILL (LARGE) COTTON MOP HEAD/REFILL (LARGE)	piece	Jan	9	9	4,050.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	9	450.00	₱4,050.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
17	FLEXIBLE HOSE 1/2 X 1/2 X 12 FLEXIBLE HOSE 1/2 X 1/2 X 12	piece	Jan	10	10	2,500.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	10	250.00	₱2,500.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
18	PUSH BUTTON URINAL FLASH VALVE (MALE) PUSH BUTTON URINAL FLASH VALVE (MALE)	set	Jan	20	20	5,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	20	250.00	₱5,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					
19	TOILET FLUSH WATER TANK FITTING TOILET FLUSH WATER TANK FITTING	set	Jan	20	20	6,000.00	Apr	0	0	0.00	Jul	0	0	0.00	Oct	0	0	0.00	20	300.00	₱6,000.00
			Feb	0			May	0			Aug	0			Nov	0					
			Mar	0			Jun	0			Sep	0			Dec	0					

20	HEAVY DUTY FLOOR WIPER/SCRAPER SQUEE(HEAVY DUTY FLOOR WIPER/SCRAPER SQUEEGEE (60 CM)	piece	Jan	2			Apr	0			Jul	0			Oct	0						
			Feb	0	2	800.00	May	0	0	0.00	Aug	0	0	0.00	Nov	0	0	0.00	2	400.00	₱800.00	
			Mar	0			Jun	0			Sep	0			Dec	0						
21	WINDOW GLASS CLEANER/WIPER WINDOW GLASS CLEANER/WIPER	piece	Jan	3			Apr	0			Jul	0			Oct	0						
			Feb	0	3	900.00	May	0	0	0.00	Aug	0	0	0.00	Nov	0	0	0.00	3	300.00	₱900.00	
			Mar	0			Jun	0			Sep	0			Dec	0						
22	SUPER ABSORBENT MICROFIBER CLEANING C SUPER ABSORBENT MICROFIBER CLEANING CLOTH 25x25	piece	Jan	36			Apr	0			Jul	0			Oct	0						
			Feb	0	36	540.00	May	0	0	0.00	Aug	0	0	0.00	Nov	0	0	0.00	36	15.00	₱540.00	
			Mar	0			Jun	0			Sep	0			Dec	0						
23	SAFETY SIGN - CAUTION WET FLOOR SIGNAG SAFETY SIGN - CAUTION WET FLOOR SIGNAGE	piece	Jan	3			Apr	0			Jul	0			Oct	0						
			Feb	0	3	900.00	May	0	0	0.00	Aug	0	0	0.00	Nov	0	0	0.00	3	300.00	₱900.00	
			Mar	0			Jun	0			Sep	0			Dec	0						
24	ORIGINAL VHB HEAVY DUTY DOUBLE SIDED T ORIGINAL VHB HEAVY DUTY DOUBLE SIDED TAPE STRONG ADHESIVE (1CM 33M)	roll	Jan	3			Apr	0			Jul	0			Oct	0						
			Feb	0	3	2,550.00	May	0	0	0.00	Aug	0	0	0.00	Nov	0	0	0.00	3	850.00	₱2,550.00	
			Mar	0			Jun	0			Sep	0			Dec	0						
25	FRESH BAMBOO LINEN DISINFECTANT, ODOR FRESH BAMBOO LINEN DISINFECTANT, ODOR NEUTRALIZER SPRAY (100 ml)	bottle	Jan	15			Apr	0			Jul	0			Oct	0						
			Feb	0	15	5,250.00	May	0	0	0.00	Aug	0	0	0.00	Nov	0	0	0.00	15	350.00	₱5,250.00	
			Mar	0			Jun	0			Sep	0			Dec	0						

A. TOTAL	₱59,900.00
B. ADDITIONAL PROVISION FOR PRICE CHANGES (10% of TOTAL)	₱5,990.00
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	₱5,990.00
D. GRAND TOTAL (A + B+ C)	₱71,880.00

ANTONIO G. [illegible]
ADMINISTRATIVE OFFICER IV
Property/Supply Officer

GRACEVILLE LEIGH S. UBALDE
ADMINISTRATIVE OFFICER V
Accountant/Budget Officer

LEILANI SAMSON CUNANAN CESO V
SCHOOLS DIVISION SUPERINTENDENT
Head of Office/Agency

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